

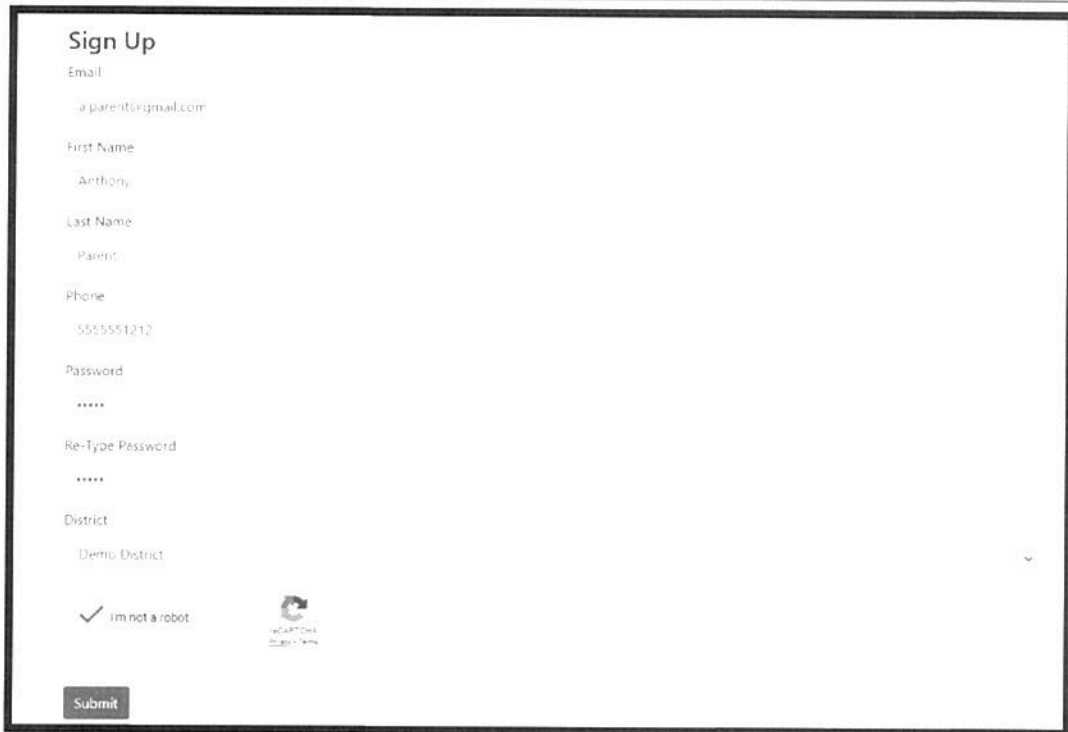
“Sign Up” menu link:

Create Account

You can create an account with our company by filling out the form below on the www.teacherreacher.com website:

- Click the “Sign Up” link in the upper right corner
- Enter your email address
- Enter your first and last name
- Enter your phone number
- Enter a password
- Confirm your password
- Select your school district
- Check the reCAPTCHA

Please note there is no activation email



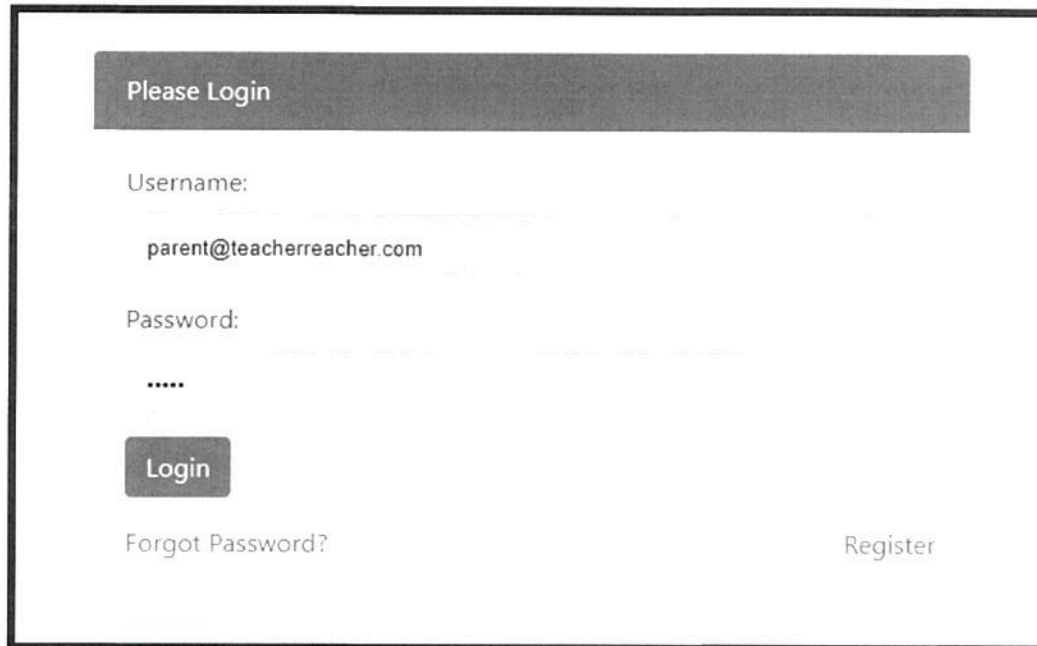
The screenshot shows a web form titled "Sign Up" with the following fields and elements:

- Email:** Input field containing "a.parent@gmail.com"
- First Name:** Input field containing "Anthony"
- Last Name:** Input field containing "Parent"
- Phone:** Input field containing "5555551212"
- Password:** Input field with masked characters "*****"
- Re-Type Password:** Input field with masked characters "*****"
- District:** Dropdown menu with "Demic District" selected and a downward arrow.
- reCAPTCHA:** A checkbox labeled "I'm not a robot" with a checkmark, and a reCAPTCHA logo.
- Submit:** A dark button at the bottom left.

“Login” menu link:

Login

- Click the “Login” link in the upper right of the screen
- Use form to login



The screenshot shows a login form with a dark header bar containing the text "Please Login". Below the header, there are two input fields: "Username:" with the value "parent@teacherreacher.com" and "Password:" with masked characters ".....". A dark "Login" button is positioned below the password field. At the bottom of the form, there are two links: "Forgot Password?" on the left and "Register" on the right.

“My Students” menu link:

Add Children

- Enter Child's Name (as registered in the school district)
- Select the school
- Enter the Child's Student ID or Date of Birth
- Click "Submit"
- Repeat.

Manage My Students

Add Student

First Name

Julia

Last Name

Student

School

Demo Middle School

Student ID

DOB

May

28

2009

Submit

Current Students

Student

Julia Student

School

Demo District / Demo Middle School

Grade

9

“Schedule Appointments” menu link:

Make Appointments

- Click on student name next to the conference name

Schedule Appointments

Coinference	Student	Core	Electives
Bogus Event August 11	Julia Student	2 / 3	3 / 3
Sample Event	Julia Student	0 / 3	0 / 3

- View appointment schedules for up to 6 teachers at a time
- Place a check next to teachers’ names
- Click the “Continue” button

Choose Teachers

You may select up to 5 teachers at once to manage scheduling. This can be done more than once to have an opportunity to schedule for all the teacher you need. Be sure to pick the top 5 most important first to have a better chance at getting your desired times.

Department Alphabetical

You have selected 5 / 5 teachers [Continue](#)

CORE

▼ Admins

▼ Boys 1A

Larry Counselor

▼ English

Allison Entelle

Louise Erbe

Vincent Goodspeed

Craig Lander

Thomas Lawson

Jill McNally

Mary Pinella


Aiyssa Rose

Mike St Moir

Christine Stein

Carla Wilson

▼ Math

- Click on a time listed under a teacher’s name to make the appointment
 - When a time slot is clicked, the appointment is made
 - Total number of appointments will be limited by the number set by their schools
- Click the “Done” button once appointments have been made
- If you choose a time by mistake, click the  icon
- Repeat

TeacherReacher® Wh... | left | Logout

My Students | My Schedule | Schedule

Conferences | Close | Core: 3 / 3 | Electives: 0 / 3 | Done

Antonella/Lisa Bernarg/Fallon Core	Larry Counselor Core	Jane Danker Core	Allison Entelle Core	Kerri Free Core
09/21/2022				
Yours 7:00 PM			Yours 7:05 PM	
	Yours 7:10 PM			
		7:15 PM		7:15 PM

“My Schedule” menu link:

Choose your appointment type

- View your schedule
- If your school offers a choice of appointment types, place a check accordingly
 - Appointment types can be In Person, Virtual or by Phone
- You can also remove your appointments if you no longer wish to meet with a teacher

Upcoming Appointments

Julia Student

Event	Time	Teacher	Contact Info	Options
Sample Event	09/21/2022 7:00 PM	Antonella/Lisa Bernarg/Fallon	<input type="radio"/> In Person <input type="radio"/> Virtual <input type="radio"/> Phone	Delete
Sample Event	09/21/2022 7:05 PM	Allison Entelle	<input type="radio"/> In Person <input type="radio"/> Virtual <input type="radio"/> Phone	Delete
Sample Event	09/21/2022 7:10 PM	Larry Counselor	<input type="radio"/> In Person <input type="radio"/> Virtual <input type="radio"/> Phone	Delete